



WINTER 2017 / 2018

NEWSLETTER II

LifeSavers Training Center Members,

GREETINGS.

I hope this Newsletter is finding you all easing into the New Year with grace and good health. I am sure you have noticed that I have been communicating more with you by Newsletters than ever before.

It has been necessary as there has been so much important information that you all must be notified of. The down fall of more communication comes more Instructors not reading the Newsletters and information completely and thoroughly. (This has been evident in the incompliance in several areas.)

TRAINING CENTER ALIGNMENT:

To stay aligned with LifeSavers as your designated AHA Training Center, your alignment fee was due on 1.5.2018. We have not received that fee from several of you. This means you are teaching without any AHA representation and your course can be deemed invalid.

Unless you have made you payment of \$96.00 covering your alignment for 1.1.2018 – 12.31.2019, your alignment expired 12.31.2017.

If you wish to realign, please go the LifesaversCPRtraining.com and click "Training Center" in the upper right corner of the Home page.

On the Training Center Page, you will find a Button stating "2 Yr alignment fee."

Please click and make payment asap using PayPal or any credit card.

If you are no longer teaching or realigning with LifeSavers, please email us so we can remove your information from our database and the AHA Instructor Network.

If payment is not made by 1.19.2018, we will remove you, unless you have notified us to make other arrangements.

For those of you that have made payment, Thank You.

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HEARTSAVER K-12:

If you are reading the AHA announcements and 'have opted in' on the Instructor Network (which I strongly recommend) you have already been notified about the new Heartsaver cards. These cards are ONLY for students, staff and faculty that attend and work at schools – not colleges or any other affiliations.

Please go to the Instructor Network and read the FAQ 's. It is imperative that these cards are only used for K-12 schools. Do not attempt to use these cards for daycares, learning centers, colleges and etc. as they will NOT accept them and this will only cause frustration and extra costs to you and your students.

Q: Who can use the new Heartsaver® for K-12 Schools Course Completion Card?

A: The new Heartsaver for K-12 Schools Course Completion Card can be awarded to students, faculty, and staff at K-12 schools who complete the Heartsaver® First Aid CPR AED, Heartsaver® CPR AED, or Heartsaver® First Aid course when taught in the school system. These cards are distinguishable from the regular Heartsaver course completion cards because they are a different color and are clearly marked "for K-12 Schools."

eCards:

On the Training Center page, you will now find a button to order your eCards electronically. You will also be asked to enter your 11 digit IN # for security. (You will NO LONGER find a Card Processing Form on the website.) Due to the universal security breaches & risks transmitting sensitive information via the internet & email I will no longer be accepting ANY credit card information in written/transmitted form. I understand that using the secure Pay Pal payment method may not be an option for you or your company, in this case, please contact me directly (612.987.5374) so that we can proceed securely. As a member of LifeSavers, your privacy & security are extremely important to me. Thank you for your cooperation with this matter.

Please assure you have read all the tutorials and watched the videos before you start using the eCards. You must have Excel on your computer to send out the cards to students by using the 'upload file option' for larger groups. Be sure to use the AHA template provided on the site and do not alter the form or it will not populate for you.

If you are having problems using your eCards – please contact the AHA Instructor Network to assist you with your specific need (877.242.4277).

Be sure you use the *download button* for your own documentation and it also gives me an opportunity to assist you if needed. (It will allow me to see if your eCards were claimed successfully.)

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ROSTER & EVALUATION FORMS:

Per AHA protocol, you must continue to use the Roster and evaluation forms. They are mandated to be kept for up to 3 years after the course has taken place. (All BLS Provider course rosters must also have the exam score % documented). **DO NOT email LifeSavers the students Skill Sheets.**

Please scan and email LifeSavers your Rosters and Evaluation forms instead of sending in the mail. LifeSavers is trying very hard to decrease paper, as much as possible.

Although your students will be prompted to electronically complete a short evaluation in order to receive their eCard, this paper evaluation must also be completed.

This continues to give you immediate feedback and only assists you to become a better Instructor.

BLS RENEWAL COURSE IS COMING BACK:

BLS Renewal Course Materials Launching January 18

Materials for the AHA's BLS Renewal Course will be available on Thursday, January 18.

The BLS Renewal Course is for current BLS providers who need to renew their BLS skills and BLS Provider course completion card. This video-based, Instructor-led course features accelerated content that is designed for learners with existing BLS knowledge from a previous BLS Instructor-led or HeartCode BLS Course, allowing for time efficiency while teaching both single-rescuer and team basic life support skills for application in both in-facility and prehospital settings.

Materials for the BLS Renewal Course will include the BLS Renewal Course DVD (15-1078) or the BLS Course DVD 3-Disc Set with Renewal (15-1079).

Additionally, Lesson Plans, a sample course outline, and a sample course agenda will be available on the AHA Instructor Network for customers to print and insert into their BLS Instructor Manual.

Customers who have the BLS Instructor Manual eBook will need to delete the current version and re-download the updated version from the eBooks.Heart.org

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COMMUNICATION! COMMUNICATION! COMMUNICATION! :

LifeSavers continues to strive at keeping you updated and current in all AHA information.

However, I cannot do it alone. It is your sole responsibility to keep your email address updated on the AHA IN. That is the only way to send out Newsletters and Updates.

You must also communicate with me 2-3 months before your Instructor card expires. There is NO grace period and you will have to take the Initial Instructor Course again, if your card expires.

Please simply put a reminder in your schedule to notify me in a timely fashion so this does not happen to you.

Once again, If you or your company have not made your 2 Year Alignment payment that was due 2 weeks ago, please do so on the website no later than 1.19.2018 or we will assume you are no longer teaching and will remove you from our data base and the AHA Instructor Network.

If you need to make other financial arrangements, please call or email me directly.

Thank You for all you do ...

Regards, Sandy